

APPLICATION FOR ACCOMMODATION

**Name of applicant:** ..... Date of birth:.....

**Spouse /partner /  
joint applicant:** ..... Date of birth:.....

**Present address:** ..... Phone: .....

**Occupation:** .....

**Employer:** ..... Phone: .....

Address: ..... Number of years: .....

.....

**Joint applicant's  
employer:** ..... Phone: .....

Address: ..... Number of years: .....

.....

**Next of kin:**

1. Name: ..... Phone: .....

Address: .....

Relationship: .....

2. Name: ..... Phone: .....

Address: .....

Relationship: .....

**Residency**

What country were you born in? .....

If not NZ, how long have you lived in NZ? .....

**Family information:**

Provide details of all who will be living with you

<u>First name</u>	<u>Family name</u>	<u>Sex</u>	<u>Date of birth.</u>	<u>Relationship to you</u>

How many bedrooms do you need? .....

**PLEASE NOTE: NO ANIMALS ALLOWED IN URBANPLUS ACCOMMODATION**

Current accommodation information: (please tick)  Renting  Boarding  Other

If other, please give details .....

How long have you stayed at this address? .....

How much rent/board do you pay per week? \$.....

Please give the name and address of the person you pay rent or board to:

Name: ..... Phone: .....

Address: .....

Have you previously rented housing from urbanplus?  Yes  No

If yes, when? .....

Address: .....

**REFERENCES:** Please supply two **written** character references from persons other than relatives:

1. Name: ..... Phone: .....

Address: .....

2. Name: ..... Phone: .....

Address: .....

## FINANCIAL INFORMATION

**PLEASE NOTE: ALL INFORMATION PROVIDED IN THIS SECTION IS CONFIDENTIAL**

### Earnings

<b><u>Weekly income after tax - both applicants</u></b>	<b>\$</b>
<i>*delete where inapplicable</i>	
Wages from all jobs/ ACC	.....
Benefit/ allowance/ accommodation supplement	.....
Superannuation	.....
Family support	.....
Other income e.g. interest earned/ child support (please specify .....	.....
<b>TOTAL</b>	<b>\$.....</b>

### Assets

- Do you have cash in the bank?  Yes  No    If yes, give details .....
- .....
- Do you own any property?  Yes  No    If yes, give details .....
- .....
- Do you have investments?  Yes  No    If yes, give details .....
- .....
- Do you have any debts?  Yes  No    If yes, give details .....
- .....

**PLEASE NOTE: It is urbanplus policy to do a credit check on prospective tenants, and making this application constitutes an authority to do so.**

## HEALTH SECTION

**PLEASE NOTE:** ALL INFORMATION PROVIDED IN THIS SECTION IS CONFIDENTIAL

*In order to accurately assess your housing needs, you must provide the following information, both in respect of you and any other person that will be living with you. You must provide supporting information from your doctor (medical certificate) or your support worker (if you have one). If you do not provide this information, your application for tenancy with urbanplus may be at risk.*

**Physical disabilities**             Yes     No

If yes, give details .....

**Psychiatric disabilities**         Yes     No

If yes, give details .....

**Intellectual disabilities**         Yes     No

If yes, give details .....

**Other disabilities**                 Yes     No

If yes, give details .....

After your application has been processed you will be given an interview time. Would you like your support worker to be present at this interview?             Yes     No

If no, please sign the following statement giving us permission to speak with your support worker before you are housed.

I ..... give permission for urbanplus to contact my support worker to discuss any matters that may impact upon my housing needs with urbanplus.

Signed ..... Date .....



## DECLARATION AND AUTHORISATION

This must be completed by the applicant/s

I/we declare that the information contained in this application is true and correct to the best of my/our knowledge and acknowledge the right of Urbanplus Ltd ("urbanplus") to check the validity of the information supplied including medical information from my doctor or key worker if applicable. If misleading or false information is provided, this application may be cancelled.

Signed: .....  
Applicant

.....  
Spouse/Partner/Joint Applicant

Witnessed by: .....  
Urbanplus Ltd Housing Manager/Agent Date

## CREDIT REPORT AUTHORISATION

As part of the process for approving your application we need to obtain a credit check from Veda Advantage

To permit us to obtain that credit check we will require you to sign the form below.

I \_\_\_\_\_ understand that Urbanplus Limited a subsidiary of the Hutt City Council is asking for personal information about me and intends to apply to Veda Advantage credit reporting services for a credit check on me.

I understand

- That Veda Advantage will give you information about me for that purpose.
- You will give personal information about me to Veda Advantage and that Veda Advantage will hold that information on their system and use it to provide credit reporting services. I recognised that the information that you typically provide to Veda Advantage consists of my fully name, date of birth and address.
- When a Veda Advantage customers use Veda Advantage credit reporting services Veda Advantage may give the information to those customers. If I default in my payment obligations to you information about that default may be given to Veda Advantage and Veda Advantage may give information about my default to other Veda Advantage customers.
- I have read and signed the privacy statement under the Privacy Act 1993 attached.

Signed: \_\_\_\_\_